

电子税务局常见问题解答（三十六）

1、电子税务局政策速递如何操作？

答：依次打开电子税务局左侧导航菜单内选择【政策速递】，点击【政策速递】。

The screenshot shows the homepage of the China Electronic Tax Bureau (Heilongjiang Province). The left sidebar has a 'Policy Express' section highlighted with a red box. The main content area shows a table of policies with columns for title, document number, issuing authority, date, file link, status, and operations. One row in the table has its 'View' button highlighted with a red box.

第一步：打开政策速递政策列表，界面将展示政策的序号、标题、政策文号、发文单位、发文日期、文件链接、状态和操作等信息。点击【查阅】按钮，页面将自动跳转至该政策的知识详情。同时该条政策的状态由未读变成已读，操作状态下的查阅由红色变成蓝色。纳税人可以订阅和收藏政策。

The screenshot shows the 'Policy List' page. It displays a table of policies with columns for sequence number, title, document number, issuing authority, date, file link, status, and operations. The 'Operations' column contains buttons for 'View', 'Subscribe', and 'Collection'. The 'View' button for the first two rows is highlighted with a red box, indicating it has been clicked. The third row shows a 'Read' status with blue buttons for 'View', 'Subscribe', and 'Collection'.

The screenshot shows a web browser window with the URL https://12366.chinatax.gov.cn/ssos/detail?code=000000002020042600003&flag=1&bsh_bId=5563416563. The page title is "国家税务总局 12366纳税服务平台 知识详情". The main content is an article titled "财政部 税务总局关于延续实施普惠金融有关税收优惠政策的公告" (Ministry of Finance and State Taxation Administration Order [2020] No. 22). The article discusses extensions to various tax preferential policies for small and micro enterprises. On the right side, there is a sidebar titled "你可能关注的" (Articles You May Be Interested In) listing several other tax-related topics.

2、电子税务局下载服务如何操作？

答：依次打开电子税务局—公众服务—公众查询下方的【.....】

The screenshot shows the homepage of the Heilongjiang Provincial Electronic Tax Bureau. The navigation menu on the left includes sections like '常用功能' (Common Functions), '套餐业务' (Paket Services), and '特色业务' (Special Services). The '公众服务' (Public Services) tab is highlighted with a red box. Below it, under the '公众查询' (Public Inquiry) section, there are several sub-options: '增值税发票查验平台', '通知公告', '信用等级A类纳税人查询', '欠税查询', and '证明信息查询'. The '证明信息查询' option is also highlighted with a red box.

第一步：在导航菜单中选择【咨询辅导】模块，点击【下载服务】。

This screenshot shows the 'Consultation Guidance' section of the Heilongjiang Provincial Electronic Tax Bureau. The '咨询辅导' (Consultation Guidance) button is highlighted with a red box. Below it, there are several other buttons: '发票管理', '证明信息查询', '增值税发票查验平台', '生态环境部门数据交换', '纳税学堂', '重点关注', and '通知公告'. The '通知公告' button is also highlighted with a red box. At the bottom of the page, there is a '下载服务' (Download Services) button, which is also highlighted with a red box.

第二步：在左侧【下载中心】中选择需要下载的【表单文本下载】

或【资料软件下载】。选择完毕后选择右侧需要下载的文件内容。

The screenshot shows the official website of the State Taxation Administration of Heilongjiang Province. At the top, there is a navigation bar with links for Home, Public Information, News, Policies, Tax Services, and Interactive Exchange. Below the navigation bar, there is a search bar and a link to the Weibo and WeChat social media pages. The main content area is titled 'Download Center' and contains two main sections: 'Form Text Download' and 'Document Software Download'. The 'Form Text Download' section is highlighted with a red box. To its right is a list of download items, each with a date next to it. At the bottom of this list is a pagination control.

文件名	日期
个人所得税年度自行纳税申报表（B表）	2021-02-18
个人所得税年度自行纳税申报表（A表）（简易版）（问答版）	2021-02-18
境外所得个人所得税抵免明细表	2021-02-18
个人税收递延型商业养老保险税前扣除情况明细表	2020-03-31
个人所得税公益慈善事业捐赠扣除明细表	2020-03-31
个人所得税基础信息表（A表）（B表）	2020-03-31
个人所得税专项附加扣除信息表及填表说明	2020-03-31
商业健康保险税前扣除情况明细表	2020-03-31
增值税期末留抵税额退税申请表	2020-02-21
现金流量表（适用未执行新金融工具准则的保险公司）	2019-12-18
利润表（适用未执行新金融工具准则的保险公司）	2019-12-18
资产负债表（适用未执行新金融工具准则的保险公司）	2019-12-18
现金流量表（适用未执行新金融工具准则的商业银行）	2019-12-18
利润表（适用未执行新金融工具准则的商业银行）	2019-12-18
资产负债表（适用未执行新金融工具准则的商业银行）	2019-12-18

第三步：进入下载界面后，纳税人可以根据自身需求【打印本页】或【正文下载】。同时纳税人可以扫描图片中的二维码在手机中打开网页。

This screenshot shows a detailed view of the 'Personal Income Tax Annual Self-declaration Form (B Form)'. At the top, there is a header with the Chinese and English names of the tax authority, a search bar, and social media links. Below the header, there is a navigation bar with links for Home, Public Information, News, Policies, Tax Services, and Interactive Exchange. The main content area displays the form title, a note about the release time (February 18, 2021), and a download link for the PDF version. There are also links for printing the page or downloading the document. A QR code is prominently displayed in the center of the page, with a note encouraging users to scan it with their mobile phones to open the page.

3、电子税务局办税日历如何操作？

答：依次打开电子税务局—公众服务—公众查询下方的【.....】

The screenshot shows the homepage of the National Tax Administration of Heilongjiang Province Electronic Tax Bureau. The top navigation bar includes links for 'My Information', 'I Want to File Taxes', 'I Want to Query', 'Interactive Center', and 'Public Services'. The 'Public Services' link is highlighted with a red box. Below this, there is a section titled 'Public Inquiry' with several sub-links: 'Tax Invoice Verification Platform', 'Notice公告', 'Credit Rating A Category Taxpayer Inquiry', 'Oversight Inquiry', 'Proof Information Inquiry', and an ellipsis (...). A second red box highlights the 'Proof Information Inquiry' link.

第一步：在导航菜单内选择【咨询辅导】模块，点击【办税日历】。

The screenshot shows the 'Public Services' page under the 'Public Inquiry' section. It lists various tax-related services like 'Invoice Inquiry', 'Proof Information Inquiry', 'Tax Invoice Selection Confirmation Platform', and 'Environmental Protection Department Data Exchange'. A red box highlights the 'Tax Filing Calendar' link, which is located under the 'Tax Filing Guide' heading. Other links in this section include 'Taxpayer Education', 'Focus Taxpayers', and 'Data Exchange'.

第二步：进入办税日历界面将展示年份月份，以及该月分的申报期和税种。纳税人参照办税日历进行纳税申报。

The screenshot shows the 'Tax Filing Calendar' for February 2021. At the top, it displays the months from January to December. The 'February' tab is selected and highlighted with a blue background. Below this, there is a table with two rows. The first row shows the period '2月1日-28日' and the tax types '增值税、消费税、城市维护建设税、教育费附加、地方教育附加、企业所得税、个人所得税、土地使用税、土地增值税、印花税、建筑安装业、环境保护税、工会经费、可再生能源发展基金、资源税'. The second row shows the period '2月1日-28日' and the text '2020年度个人所得税汇算清缴(综合所得)、车船税、车辆购置税'.